



Handy Moving Checklist

4 WEEKS PRIOR TO MOVE:

- _____ Set up a “move” file or folder and calendar
- _____ Have a garage sale.
- _____ Collect financial, tax and employment documentation needed for your loan.
- _____ Donate un-wanted furniture to charity.
- _____ Contact insurance company to transfer policies (life, auto, homeowners).
- _____ Contact doctors, dentists for copies of medical records.
- _____ Contact schools for copies of student records.

3 WEEKS PRIOR TO MOVE:

- _____ Review tax deductions on moving expenses.
- _____ Arrange cut-off date for utility companies (telephone, gas, electricity, water, garbage, cable television).
- _____ Call friends and relatives to let them know you are moving.
- _____ Request a change of address kit from the post office.
- _____ Check out voter registration information for the new area.

2 WEEKS PRIOR TO MOVE:

- _____ Transfer stocks, bonds, bank accounts and contents of safe deposit boxes.
- _____ Prepare a list of clothing that will not be packed with household goods.
- _____ Take time to check off previously listed items while you still have time!

1 WEEK PRIOR TO MOVE:

- _____ Label items you will need to access easily and place them in a separate room or closet.
- _____ Clean your refrigerator and let it air out at least 24 hours before moving.
- _____ Drain outdoor equipment: Water hoses, propane tank from BBQ grill, gas and oil from lawnmowers.
- _____ Discard aerosols, paint, oils, and other flammable or toxic chemicals.
- _____ Schedule to have the utilities turned on at your new home.

MOVING OUT DAY:

- _____ Remember, items packed last will be unloaded first.
- _____ Conduct a final review of the house including the attic, closets, cupboards, storage, garage, & behind doors.

MOVING IN DAY:

- _____ Have the house ready for delivery prior to the truck’s arrival.
- _____ Take a break, sit back, relax and ENJOY YOUR NEW HOME!!